

# Customer Service Representative

Customer service has the power to make or break your business. That's why having experienced and efficient customer service staff at the forefront of your business is crucial.

It's important to source staff with excellent communication and problem solving skills to provide exceptional customer experience every time.

Common tasks the role might require:

- Email correspondence
- Live chat support
- CRM database management and maintenance
- Inbound and outbound calling
- Account management and maintenance
- Payment processing
- Invoice reconciliation
- Billing.

Qualifications/requirements you might expect in candidates:

- 2-3 years experience in customer service
- CRM experience.



For more information, please visit our [website](#) or contact us today:

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